USER MANUAL

taste perfection
PRIMO®

Bottom Loading
Bottled Water Dispenser

Model # 900172

⚠ WARNING

TO REDUCE THE RISK OF INJURY AND PROPERTY DAMAGE, USER MUST READ THIS MANUAL BEFORE ASSEMBLING, INSTALLING & OPERATING DISPENSER.

SAVE THIS MANUAL FOR FUTURE USE

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SAFETY PRECAUTIONS

⚠ WARNING

To reduce risk of injury and property damage, user must read this entire manual before assembling, installing & operating dispenser.

Failure to execute the instructions in this manual can cause personal injury or property damage.

This product dispenses water at very high temperatures. Failure to use properly can cause personal injury.

When operating this dispenser, always exercise basic safety precautions, including the following:

- Prior to use, this dispenser must be properly assembled and installed in accordance with this manual.
- This dispenser is intended for water dispensing only. Do NOT use other liquids. Do NOT use for other purposes. Never use any other liquid in the dispenser other than known and microbiologically safe bottled water.
- For indoor use only. Keep water dispenser in a dry place away from direct sunlight. Do NOT use outdoors.
- Install and use only on a hard, flat and level surface.
- Do NOT place dispenser into an enclosed space or cabinet.
- Do NOT operate dispenser in the presence of explosive fumes.
- Position back of dispenser no closer than 4 inches from wall and permit free airflow between wall and dispenser. There must be at least 4 inches clearance on the sides of the dispenser to permit airflow.
- Use only properly grounded outlets.
- Do not use an extension cord with your water dispenser.
- Always grasp plug and pull straight out from outlet. Never unplug by pulling on power cord.
- Do NOT use dispenser if cord becomes frayed or otherwise damaged.
- To protect against electric shock, do NOT immerse cord, plug, or any other part of cooler in water or other liquids.
- Ensure dispenser is unplugged prior to cleaning.
- Never allow children to dispense hot water without proper and direct supervision. Unplug unit to prevent unsupervised use by children.
- Service should be performed only by a certified technician. Please contact us at 866-429-7566 for assistance.

IMPORTANT: Do NOT Return Dispenser To Store.
If you have a question or problem, please contact 866-429-7566 for assistance.

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KEY INFORMATION FOR FUTURE USE

Please register your dispenser immediately at **www.primowater.com**.

For future support please record your serial number (located on label on back of dispenser) and date purchased. Staple your receipt to manual.

You will need this information to obtain warranty service.

Product	**Bottom Loading Bottled Water Dispenser**
Model Number	**900172**
Serial ID Number	_____
Date of Purchase	_____

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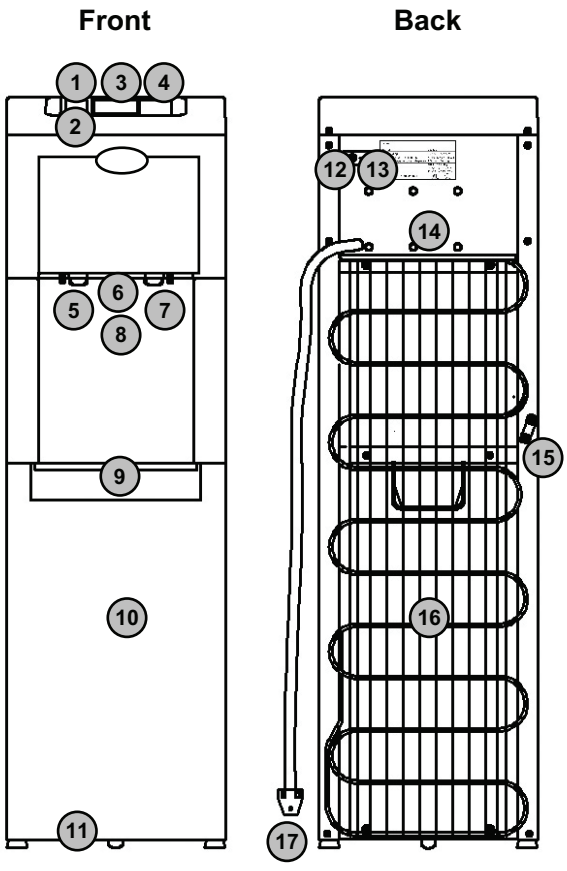
SPECIFICATIONS

Power Supply	5 AMPs
Refrigerant Type	R-134A
Cold Water Power	125 Watts
Cold Capacity / Hour	1.0 Gallons
Cold Temp Range	39°F – 59°F
Hot Water Power	425 Watts
Hot Capacity / Hour	1.0 Gallons
Hot Temp Range	149°F – 199°F
Dimensions	40.5 inches H x 12.6 inches W x 15.0 inches D
Net Weight	35.7 lbs.

PARTS & FEATURES

1. Control: Hot Water
2. Hot Water Release
3. Control: Cool Temperature
4. Control: Cold Water
5. Tap: Hot Water
6. Tap: Cool Water
7. Tap: Cold Water
8. LED Nightlights
9. Drip Tray
10. Door
11. Bottle Tray (Inside)
12. Energy Saving Switch - Hot
13. Energy Saving Switch - Cold
14. Carry Handle
15. Drain Plug
16. Bottle Probe (Inside Cabinet)
17. Power Cord



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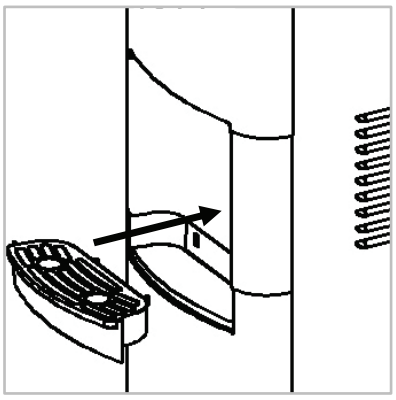
ASSEMBLY

⚠ WARNING

Keep plastic bags away from children.



1. Remove dispenser from packaging.
2. Unpack drip tray and insert into dispenser.
3. Remove protective packaging from around probe.
4. Properly dispose all of packaging.

INSTALLATION

1. Place dispenser upright.
2. Locate dispenser on a hard and level surface in a cool shaded location near a grounded wall outlet.
3. Position dispenser so the back is at least 4 inches from wall and there are at least 4 inches of clearance on both sides.
4. To minimize vibration and noise, make sure dispenser is level.

Notice: Do NOT plug in power cord yet.

OPERATION

⚠ CAUTION

This unit is intended for water dispensing only. Do NOT use other liquids. Do NOT use for other purposes.

This dispenser has been designed to use water bottles with 3, 5 and 5.2 gallon capacity. Do NOT use alternative bottles.

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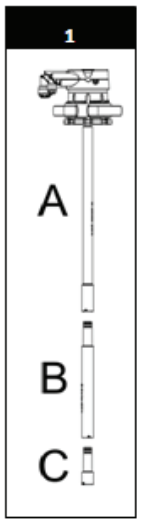
Initial Set Up

Do NOT plug in until steps 1-3 are completed.

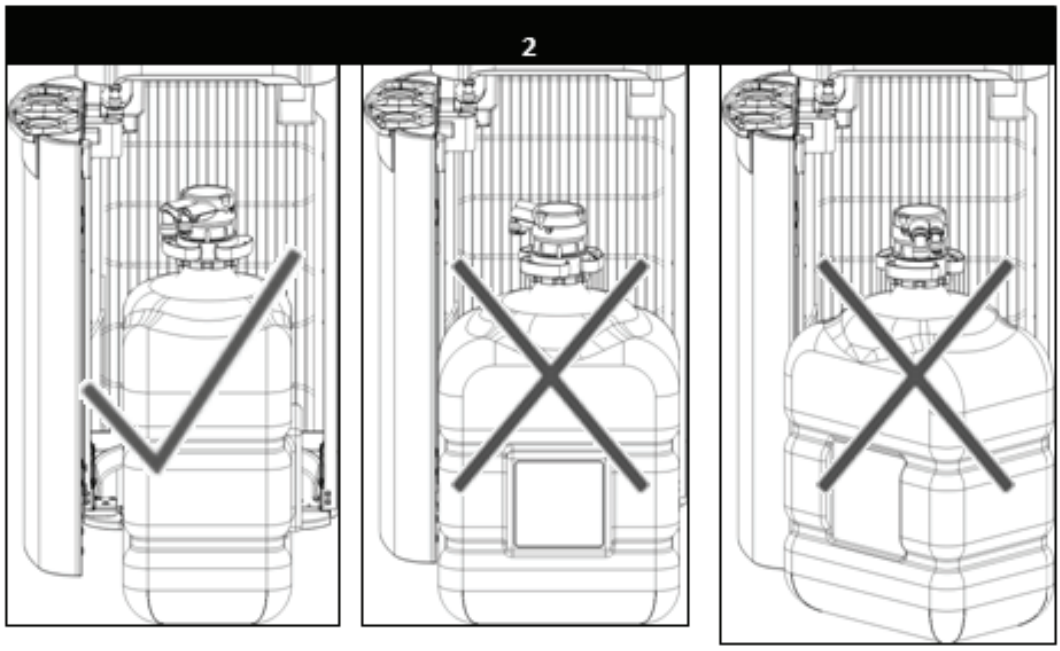


1. Allow unit to sit upright for 4 hours.

2. Set probe length (see illustration 1):
   - If using a 5 gallon round bottle, use the probe as it is supplied.
   - If using a 5 gallon rectangular bottle, remove section C. Save for future use.
   - If using a 3 gallon bottle, remove sections C & B. Save for future use.

3. Install bottle:
   - Open door and place fresh bottle in front of tray.
   - Clean fresh bottle with a soft cloth and warm soapy water then rinse.
   - Remove entire plastic cap from top of bottle.
   - Insert probe into bottle.
   - Push down on probe until it is seated.
   - Create a seal by turning handle clockwise until tight – do NOT over tighten.
   - Slide bottle onto tray and close door completely.

NOTICE: When using a 5 gallon rectangular bottle, slide into place as shown in illustration 2.



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4. Plug cord into a properly grounded wall outlet.
   - The unit will come ON and start pumping air into the bottle.
   - The air will force water from the bottle into the hot and cold water reservoirs.

5. Turn energy saving switches on back of dispenser to ON.
   - The red switch controls the heating of water. If you do not want hot water, leave this switch OFF.
   - The blue switch controls the cooling of water. If you do not want cold water, leave this switch OFF.

Notice:

- For unit to operate properly the probe head must have an air tight seal on the bottle and the door must be fully closed.
- It will take up to 3 minutes for the reservoirs to load. During this time the pump will run on and off. This is normal.
- Each time you dispense water from the taps, the pump will come on to refill the tanks. This is normal.

Initial Rinsing of Water Lines

This unit has been tested and sanitized prior to packing and shipping. During transit dust and odors can accumulate in the tank and lines. Dispense and dispose at least one quart of water from cool and cold taps prior to drinking any water.

Dispensing Cool Water

1. Center bottle, glass, pitcher or cooking pot securely on the drip tray.
2. Depress center control downward to start flow.
3. Release control once desired fill level is achieved.

Dispensing Cold Water

Note: After setup, it will take 1 hour to get water to maximum cold temperature. During this time the compressor may run continuously. This is normal.

1. Position bottle, glass, pitcher or cooking pot securely below cold water tap.
   - The right triangle below the cold water control indicates the location of the cold water tap.
   - The circular shapes in the drip plate help align the flow of water. This unit dispenses water at a fast rate. To avoid splashes, hold cup as close to the tap as possible.
2. Depress right control downward to start flow.
3. Release control once desired fill level is achieved.

Dispensing Hot Water

⚠CAUTION

This unit dispenses water at temperatures that can cause severe burns. Avoid direct contact with hot water. Keep children and pets away from unit while dispensing. Never allow children to dispense hot water without proper and direct supervision.

Note: After setup, hot water will be available in 15-20 minutes.

1. Position bottle, glass, pitcher or cooking pot securely below hot water tap.
   - The left triangle below the hot water control indicates the location of the hot water tap.
   - The circular shapes in the drip plate help align the flow of water. This unit dispenses water at a fast rate. To avoid splashes, hold cup as close to the tap as possible.
2. Push hot water release button (red) inward and depress control downward to start flow.
3. Release control once desired fill level is achieved.

Replacing an Empty Bottle

Notice: When your bottle is empty the dispenser will beep 3 times and the LED nightlights will blink until a fresh bottle is connected.

You may also hear a sucking sound when the bottle empties. This is normal and is another way to be alerted that your bottle is empty.

Replace empty bottle as soon as you notice it is empty.

There may be a small amount of water left in the bottle.

1. Open door and slide bottle out.
2. Remove probe from bottle:
   - Turn handle counter-clockwise till loose.
   - Pull probe straight up until completely out of bottle.
3. Install fresh bottle:
   - Place fresh bottle in front of tray.
   - Clean fresh bottle with a soft cloth and warm soapy water then rinse.
   - Remove entire plastic cap from top of bottle.
   - Insert probe into bottle.
   - Push down on probe until it is seated.
   - Create a seal by turning handle clockwise until tight – do NOT over tighten.
   - Slide bottle onto tray and close door completely.

PROPER CARE & CLEANING

General Cleaning

Perform: As needed

Time Required: 5 minutes.

Note: Do NOT use abrasive materials or chemical cleaners.

1. Clean cabinet surfaces with a soft cloth and warm soapy water.
2. Wipe dust from back of dispenser to improve efficiency.
3. Remove drip tray assembly by sliding it forward. Remove cover. Place tray and cover in dishwasher or wipe parts clean with a soft cloth and warm soapy water.

Cleaning Water Tanks and Lines

Perform: Every 3 months or whenever an off-taste occurs.

Time Required: 30 minutes.

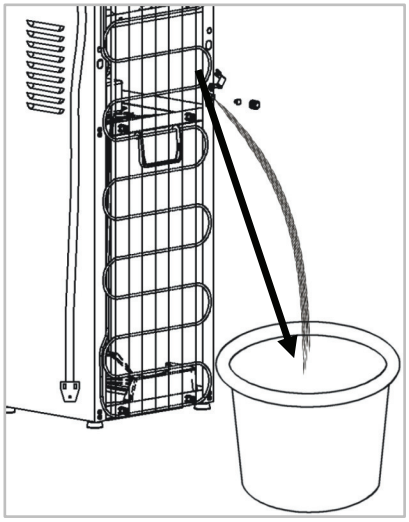
Requires: (1) empty 5 gallon bottle, (1) 2 gallon or larger bucket, clean cloths and unscented household bleach.

Note: Best to do prior to loading a fresh bottle.

Step A: Remove Existing Water

1. Move dispenser away from wall and turn it 90° in either direction.
2. Turn energy saving switches to OFF.
3. Unplug power cord from wall outlet.
4. Remove water bottle and disconnect probe.
5. Place a 2 gallon or larger bucket under the drain plug in the rear of the dispenser.
6. CAUTION: Remove drain cap and silicon plug. Cold water will immediately flow into the bucket. Several seconds' later hot water will dispense.

   Reminder - Place drain cap and silicon plug in a safe location so they are not lost.
7. Once unit has drained, replace silicon plug and drain cap.
8. Remove remaining water from reservoir by dispensing from the cold and cool taps into a pitcher.



Step B: Sanitize Probe and Taps

1. In a clean bucket, make a sanitizing solution of one gallon tap water and 3 tablespoons of unscented household bleach.

2. Wipe probe and area around all 3 taps with a soft cloth moistened with the sanitizing solution.

Step C: Sanitize Reservoirs

1. Remove the cap from a spare empty 5 gallon bottle.
2. Fill the bottle with sanitizing solution.
3. Insert probe into bottle and secure by tightening handle clockwise.
4. Slide bottle into cabinet and close door.
5. Plug power cord into a grounded wall outlet.
6. Turn energy saving switches ON.
7. Allow the water and bleach mixture to fill the empty reservoirs.
8. Wait 10 minutes then turn energy saving switches OFF and unplug the power cord.
9. Place a 2 gallon or larger bucket under the drain plug in the rear of the dispenser.
10. CAUTION: Remove drain cap and silicon plug. Cold water will immediately flow into the bucket. Several seconds' later hot water will dispense.

    Reminder - Place drain cap and silicon plug in a safe location so they are not lost.
11. Once unit has drained, replace silicon plug and drain cap.
12. Remove remaining water from reservoir by dispensing from the cold and cool taps into a pitcher.

Step D: Rinse Reservoirs

1. Dispose of sanitizing solution and rinse bottle with tap water.
2. Fill the bottle with tap water and insert probe into bottle.
3. Push down on probe until it is seated.
4. Create a seal by turning handle clockwise until tight – do NOT over tighten.
5. Slide bottle into cabinet and close door.
6. Plug power cord into a grounded wall outlet.
7. Allow the water and bleach mixture to fill the empty reservoirs.
8. Wait 10 minutes then turn energy saving switches OFF and unplug the power cord.
9. Place a 2 gallon or larger bucket under the drain plug in the rear of the dispenser.
10. CAUTION: Remove drain cap and silicon plug. Cold water will immediately flow into the bucket. Several seconds' later hot water will dispense.

    Reminder - Place drain cap and silicon plug in a safe location so they are not lost.
11. Once unit has drained, replace silicon plug and drain cap.
12. Remove remaining water from reservoir by dispensing from the cold and cool taps into a pitcher.
13. Return the unit to its location, install a fresh water bottle, plug the power cord back into the grounded wall outlet and turn the energy saving switches ON.

TROUBLESHOOTING

Dispenser does not operate.
- Make sure the power cord is properly connected to a working outlet.

Water is leaking.
- Bottle may have a leak. Remove bottle and replace with new bottle.
- If leak remains, remove probe from bottle and call 866-429-7566 for assistance.

No water is coming from the taps.
- Make sure the bottle is not empty. If so replace it.
- Make sure to push the water controls in fully.
- Make sure the probe connection with the water bottle forms a complete seal.
- Make sure the door is closed.

Cold water is not cold.
- It takes up to one hour after setup to secure cold water.
- Make sure the back of the dispenser is at least 4 inches from a wall and there is free airflow on all 4 sides of the dispenser.
- Make sure energy saving switch is ON.

Hot water is not hot.
- It takes 15-20 minutes after setup to secure hot water.
- Make sure the power cord is properly connected to a working outlet.
- Make sure energy saving switch is ON.

Dispenser is noisy.
- Make sure dispenser is level.

Water tastes bad.
- Drain water from reservoirs and replace bottle with a fresh one.
- Sanitize dispenser per Proper Care & Cleaning instructions.

Nightlight Isn’t Working
- Make sure the power cord is properly connected to a working outlet.
- Bulb could be out. Call 866-429-7566 for assistance.

Nightlight Is Flashing
- This indicates bottle is empty. Replace bottle.

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LIMITED WARRANTY

Primo Water Corporation, ("Vendor") warrants to the original purchaser of this dispenser, and to no other person, that if this dispenser is assembled and operated in accordance with the printed instructions accompanying it, then for a period of two (2) years from the date of purchase, all parts in such dispenser shall be free from defects in material and workmanship. Vendor may require reasonable proof of your date of purchase from an authorized retailer or distributor. Therefore, you should retain your sales slip or invoice. The Limited Warranty shall be limited to repair or replacement of parts, which prove defective under normal use and service and which Vendor shall determine in its reasonable discretion upon examination to be defective. Before returning any parts, you should contact Vendor's Customer Service Department using the contact information listed below. If Vendor confirms, after examination, a defect covered by this Limited Warranty in any returned part, and if Vendor approves claim, Vendor will replace such defective part without charge. If you return defective parts, transportation charges must be prepaid by you. Vendor will return replacement parts to original purchaser, freight or postage prepaid.

The Limited Warranty does not cover any failures or operating difficulties due to accident, abuse, misuse, alteration, misapplication, improper installation or improper maintenance or service by you or any third party, or failure to perform normal and routine maintenance on the dispenser, as set out in the User's Manual. In addition, the Limited Warranty does not cover damages to the finish, such as scratches, dents, discoloration or rust after purchase.

The Limited Warranty is in lieu of all other express warranties. Vendor disclaims all warranties for products that are purchased from seller other than authorized retailers or distributors. AFTER THE PERIOD OF THE TWO (2) YEAR EXPRESS WARRANTY, VENDOR DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. FURTHER, VENDOR SHALL HAVE NO LIABILITY WHATSOEVER TO PURCHASER OR ANY THIRD PARTY FOR ANY SPECIAL, INDIRECT, PUNITIVE, INCIDENTAL, OR CONSEQUENTAL DAMAGES. Vendor assumes no responsibility for any defects caused by third parties. This Limited Warranty gives the purchaser specific legal rights; a purchaser may have other rights depending upon where he or she lives. Some jurisdictions do not allow exclusion or limitation of special, incidental or consequential damages, or limitations on how long a warranty lasts, so the above exclusion and limitations may not apply to you.

Primo Water Corporation
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866-429-7566
www.primowater.com

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